**Academic Technology Committee   
November 13, 2019  
Minutes**

**Present:** A. Aukstolis, K. Barry, J. Chen, S. Crowell, C. Dickman, J. D’Agostino, J. Faught, D. Garbarski, , J. Gurnak, M. Heller, A. Hoyt, H. Ma, J. Mansbach, B. Montes, J. Singer, M., K. Thomas, T. Walker, D. Vonder Heide, B. Youngberg, F. Yun, S. Zurek

**ITS Updates- Florence Yun**

* Qualtrics is now available University-wide to all Students/Faculty/Staff
* Some individual units have individual licenses (OIE/Quinlan/etc.). Please let us know if there are other units with individual licenses.
* The announcement will go out either this week or next week.
* Website: luc.qualtrics.com – accept terms of use

**LMS-ATC discussion**

* + We revisited the discussion about an LMS Satisfaction.
  + Survey/Committee/bringing in other units/perspectives for our current LMS- Sakai
  + Barbara Youngberg suggested bringing students’ feedback into these talks, and the group agreed that would be a good idea.
  + Bruce Montes mentioned that this would involve a larger University discussion/Steering Committee, of either looking for a new LMS or working on optimizing our current LMS, and bringing in the appropriate groups/organizations. We agreed that gauging Faculty and Student Satisfaction would be the best practice for next steps in tackling this issue.
  + Andrius Aukstuolis shared that the Assessment team at OIE would like to involve other members into these discussion to see what kinds of questions would be good to ask before administering a survey/next steps. The group agreed on expanding and including all groups of interest for this University-wide discussion.

**University Libraries- Update on services- Margaret Heller**

* 1.3 million books, 500+ research databases, and more information in Powerpoint that will be sent out with more descriptive details.
* Margaret Heller asked if there was a better way integrate the many resources that the Library has in Sakai, like embedding the library homepage and other links. Tim Walker mentioned that the capabilities are available now and can be implemented.
* Chris Dickman asked if there was a way to have a centralized page/area that contains all of the useful resource links in one place, and the group agreed this would be a good idea.
* John Gurnak brought up the idea of accessibility considerations and if that is available in all of these databases and resources. He mentioned that library landing pages are embedded in all Online courses, which led to the question if this should be implemented to all courses University-wide, circling back to the initial discussion brought by Bruce if these items should be implemented large scale with Sakai.
* Holly O’Conner asked if there was a way to get audio to text transcription, and currently Zoom and Panopto have those capabilities.

**ATC Recommendations- Project Prioritization-Florence Yun**

* We had the hard task of ranking 1 “Official Project” and it was the Review of our LMS Sakai

**Next Meeting:**

* Wednesday, December 10, 2019, 1-2pm, Cuneo 410 and Zoom
  + ITS – Tim Walker – Topic
  + Learning Portfolios Update: *Digication* – Patrick Green and Brody Tate, Center for Experiential Learning